



Introduction

Project Management skills, from professional and technical knowledge to leadership and interpersonal skills, are the core competences of a Project Manager. Project Management is all around different industries, professionals, ranging from how to complete a project with basic needs to generalization and application of complex issues. A competent project management professional does not only benefit his or her project but also add value to the community.

The purpose of Certified Project Manager (CertPMgr)

Many professionals have the hands-on experience to manage a project. Depending on the types of organisations, one may or may not be assigned a job title to show his or her profession as a Project Manager. Some may be assigned a job title related to project management during the project life cycle. The only professional title such as Architect, Engineer, Surveyor, etc. will remain after the project completion.

To recognise competent project management professionals, the Hong Kong Institute of Project Management (HKIPM) launches a Project Manager Certification scheme for the members. On top of the title of HKIPM member, all Fellow members (FHKIPM) and Full members (MHKIPM) are eligible to apply for the qualification “Certified Project Manager” (CertPMgr).

Why do we need certification?

In any domain, certification recognises an individual’s project management competence and commitment. Certification recognition underpins the scheme and process to ensure the current and future safeguarding of the community. Evidence of competence and commitment is the key requirement for certification. It provides employers, the government and the society, with the confidence that the Certified Project Managers have possessed and maintained the knowledge, skills, and commitment required to meet the needs of today’s project management, whilst also catering for the needs of future changes.

Certified Project Manager (CertPMgr)

Project Manager certification with the Hong Kong Institute of Project Management is based on demonstration of sound project management knowledge, competence, and commitment requirements that have to be met for the certification.



- **Industry Sectors of Certified Project Manager (CertPMgr)**

Sector 1: Construction (CONST)

Expertise in any kinds of construction projects, such as building superstructure projects, foundation projects, civil engineering projects, highway projects, bridge projects, tunnel projects, underground railway development, drainage projects, etc.

Sector 2: Architecture (ARCH)

Expertise in general architectural design, sustainable architectural design, and interior design projects, etc.

Section 3: Engineering (ENG)

Expertise in any fields of engineering projects including building, civil, structural, geotechnical, environmental, transportation, electrical and mechanical, electronic, building services, acoustic engineering projects, etc.

Sector 4: Digital Technology (DTECH)

Expertise in the digital technology areas, such as Building Information Modelling (BIM), web design, database design, cloud design projects, etc.

Sector 5: Education (EDU)

Expertise in planning, design, execution and operation of structured and all kinds of educational development and training programmes, etc.

Sector 6: Surveying (SUR)

Expertise in any fields of surveying projects, including building surveying, quantity surveying, general practice surveying, planning and development, property and facility management, land surveying, environmental surveying projects, etc.

Sector 7: General Practice (GENPRA)

Expertise in overall project management knowledge and experiment in generic areas including event projects, new product launching projects, etc.

Use of designation

Applicants who have successfully passed the required assessment and completed the registration procedures, are allowed to use the designation of the approved Certified



Project Manager in a particular industry sector. For example: Certified Project Manager in the industry sector of Engineering, the designation can be used as “CertPMgr (ENG)”.

How to apply?

The Certified Project Manager (CertPMgr) is open to all Fellow members and Full members of the Hong Kong Institute of Project Management (HKIPM), who can demonstrate his or her competence and commitment in applying sound project management knowledge and skills at a required standard to their real-life projects.

Anyone wishing to be Certified Project Manager (CertPMgr) must:

1. Complete the following TWO forms:

- Certified Project Manager Application Form (CPM F1)

The candidate is required to provide basic information by filling in the form.

- Project Management Competency Form (CPM F2)

The candidate is required to demonstrate his or her competence by answering all parts of the form precisely.

2. Nominate TWO supporters:

- Supporter 1: Supporter who knows or has known the candidate professionally, working at a senior level with the candidate and with direct knowledge of the candidate's roles and responsibilities such as current immediate superior, employer or working partner, and at similar position in the organisation (if the candidate who is at a senior position.)
- Supporter 2: Supporter who knows the candidate for at least 2 years and has known the candidate's professionally, personal responsibility etc.
- All supporters are required to comment on the candidate's ability by completing a Supporter References Form (CPM F3). The Form will be sent to the supporters separately by the Institute.

3. Submission of application documents

The completed forms (CPM F1 and CPM F2) with the supporting documents should be sent by email (certpmgr@hkipm.org.hk) and by post together with the non-refundable application fee of HK\$ 500, payable to the “Hong Kong Institute of



Project Management Ltd.”, to the address: HKIPM Secretariat, 11/F, Capital Centre, 151 Gloucester Road, Wanchai, Hong Kong.

Interview and presentation

- The candidate will be invited to attend an interview and conduct a 15~20 minutes oral presentation to demonstrate his or her competence which is shown on the Project Management Competency Form (CPM F2) if the submitted paper assessment is initially passed.

Assessment process

The assessment panel will be formed by internal and external project management experts in various industry sectors (depending on the industry sector that the candidate is applying for). The assessment will be processed in 2 stages. The first stage is paper assessment which is largely based on the submission information and application documents, while the second stage is based on the interview and presentation. Invitation for interview is only applicable to those candidates whose submissions are initially passed in the paper assessment stage.

Successful Certification

Once the application has successfully passed the two-stage assessment process, the HKIPM Secretariat will notify the candidates concerned. Candidates are required to settle an annual Certification Subscription fee of HK\$1,300 (full fee for the period April to March next year while half fee for October to March next year) in order to be eligible to entitle the Certified Project Manager (CertPMgr).