



# HONG KONG INSTITUTE OF PROJECT MANAGEMENT

## 香 港 項 目 管 理 學 會

11/F, Capital Centre, 151 Gloucester Road, Wanchai, Hong Kong  
香港灣仔告士打道151號資本中心11樓

Tel 電話: (852) 2801 9765

Fax 傳真: (852) 3013 6259

Website 網址: www.hkipm.org.hk

### Membership Upgrade Application Form

Notes:

1. Please read and understand the Membership Guide and Personal Data Policy before submitting the application.
2. All Sections should be completed in BLOCK LETTERS.
3. Please only send the membership application fee (refer to Membership Guide) and the completed form with copy of documentary proof (Certified true copy signed) to the above address. (Annual subscription fee will be paid upon acceptance of application by further notice).
4. Application fee will not be refunded.
5. Membership assessment normally held on the first week of January, April, July and October of the year.
6. Hong Kong Institute of Project Management reserves all the rights in the approval of any applications.

#### Personal Details (Applicant)

Surname: \_\_\_\_\_ First name: \_\_\_\_\_ Chinese name \_\_\_\_\_

Salutation: Dr.  Mr.  Mrs.  Miss  H.K. Identify Card/ Passport number: \_\_\_\_\_

Date of Birth (DD/MM/YYYY): \_\_\_\_\_ Nationality: \_\_\_\_\_

Home Address:

\_\_\_\_\_

Correspondence Address:

\_\_\_\_\_

Telephone No. (Home): \_\_\_\_\_ (Mobile): \_\_\_\_\_ (Office): \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Occupation: \_\_\_\_\_ Position: \_\_\_\_\_

Name of Current Employer:

\_\_\_\_\_

Company Address:

\_\_\_\_\_

#### For HKIPM used only:

Application Reference: \_\_\_\_\_ Application Received date: \_\_\_\_\_

Current Membership: Grade: \_\_\_\_\_ Membership No. \_\_\_\_\_ Year of award: \_\_\_\_\_

Application document checked: \_\_\_\_\_

Application Fee:

Bank: \_\_\_\_\_ Cheque No.: \_\_\_\_\_ Cheque Date: \_\_\_\_\_ Amount: \_\_\_\_\_

Remarks: \_\_\_\_\_



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Name of Applicant: (English): \_\_\_\_\_ (Chinese): \_\_\_\_\_

Current Membership Grade (please tick):  Student Member  Graduate Member  
 Associate Member  Member

Membership Number: \_\_\_\_\_ Date of Issue: \_\_\_\_\_

Application upgrade to:  Graduate Member  Associate Member  Member  Fellow Member

### 1. Academic Qualifications (in chronological order)

Date (MM/YY)		Full/Part time	Institute/University	Qualification	
From	To			Qualification obtained and Major in	Date of Award

### 2. Professional Qualifications (in chronological order)

Name of Professional Association	Qualification / membership obtained	Membership Number	Date of Award (MM/YYYY)



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### 3. Working History (in chronological order)

Date (DD/MM/YYYY)		Name of organisation and nature of business	Title of position held and nature of duties
From	To		



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#### 4. Volunteer



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Website 網址: www.hkipm.org.hk

I would like to be the helper of the Hong Kong Institute of Project Management

I would not like to be the helper of the Hong Kong Institute of Project Management

If you wish to be the helper of the Hong Kong Institute of Project Management, please state the area(s) that you are interested in contributing:

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### 5. Declaration:

*I, the undersigned, hereby apply for admission to the Hong Kong Institute of Project Management. I declare that all the information and documents given in this application are correct and agree, if admitted, I have to abide by the Regulations and Rules of the Institute as now formed or as they may be thereafter legally altered. In the event of my not being considered eligible for admission to the grade applied for, I am willing to accept the grade offered by the Hong Kong Institute of Project Management.*

Signature: \_\_\_\_\_ Date (DD/MM/YYYY): \_\_\_\_\_

### 6. Nominator (Note A)

*I, the undersigned, confirm that to the best of my knowledge, information provided by the applicant is true and accurate. I believe the applicant to be of good character and therefore nominate him or her for membership of the Hong Kong Institute of Project Management.*

#### Nominator (1)

Full Name of Signatory: \_\_\_\_\_ Relation with the applicant: \_\_\_\_\_

Grade of Membership (and professional body if not HKIPM):

\_\_\_\_\_(Membership No.: \_\_\_\_\_)

Contact No.: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date (DD/MM/YYYY): \_\_\_\_\_

#### Nominator (2)

Full Name of Signatory: \_\_\_\_\_ Relation with the applicant: \_\_\_\_\_



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Grade of Membership (and professional body if not HKIPM):

Membership No.: \_\_\_\_\_

Contact No.: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date (DD/MM/YYYY): \_\_\_\_\_

### **Note A**

A nominator of a prospective new member must:

1. Be a least a Corporate/Full member grade of professional bodies;
2. Personally know the applicant and believe him or her to be of good character.

### **8. Check list**

1. Completed application form
2. Application fee  
Cheque No.: \_\_\_\_\_ Bank: \_\_\_\_\_  
Cheque Date: \_\_\_\_\_ Amount: HK\$ \_\_\_\_\_ payable to  
**Hong Kong Institute of Project Management Limited**
3. Copy of academic certificates (Certified true copy signed)
4. Copy of professional documents (Certified true copy signed)
5. Documentary proof for working history
6. Paper (not less than 1000 words) for mature candidate